

**Michigan Department of Health and Human Services, Behavioral Health and Developmental
Disabilities Administration**

Developmental Disabilities Practice Improvement Team

By-Laws

I. Preamble

Disability is a natural part of the human experience that does not diminish the right of individuals with developmental disabilities to live independently, to exert control and choice over their own lives, and to participate in and contribute to their communities through full integration and inclusion in the economic, political, social, cultural, and educational mainstream of United States society. We seek to support people with intellectual and developmental disabilities to:

- A. make informed choices and decisions about their lives;
- B. live in homes and communities in which such individuals can exercise their full rights and responsibilities as citizens;
- C. pursue meaningful and productive lives;
- D. contribute to their families, communities, and States, and the Nation;
- E. have interdependent friendships and relationships with other persons;
- F. live free of abuse, neglect, financial and sexual exploitation, and violations of their legal and human rights; and
- G. achieve full integration and inclusion in society, in an individualized manner, consistent with the unique strengths, resources, priorities, concerns, abilities, and capabilities of everyone.

II. Purpose

The charge of the Developmental Disabilities Practice Improvement Team (DD-PIT) is to advise and make policy recommendations, guided by best practices that empower people with Developmental Disabilities (DD) and their families across the state of Michigan with a focus on person centered planning, self-determination, and family and youth guided principles. The purpose of DD-PIT is to:

- 1. Provide guidance and recommendations to the Behavioral Health & Developmental Disabilities Administration (BHDDA)/Quality Management & Planning (QMP) Division and the Quality Improvement Committee on matters for which external consult is critical.
- 2. Promote best or promising practices to advance the Behavioral Health & Developmental Disabilities Administration (BHDDA)/Quality Management & Planning (QMP) Division short and long-term planning in achieving goals at the county, regional, and state levels related to development of behavioral health policy, resources, practice, technical assistance, community outreach and educational information.

III. Membership

Membership is open to any person associated with developmental disabilities supports and services provided through Michigan's Medicaid Program behavioral health system or is a current member of DD-PIT. Membership should reflect a broad spectrum of representation from areas that influence developmental disabilities supports and services, policies, inclusion, behavioral health, community engagement, and/or education and outreach across the state. Members are expected to be developmental disabilities community allies, behavioral health system partners, and provide feedback to the Deputy and Division Directors of BHDDA/QMP, on various policy and service issues facing the developmental disabilities community and their families. Members are classified as either affiliate members or core members.

1. Core Members are approved by the DD-PIT Chair and must include self-identified representatives with developmental disabilities. This includes, but is not limited to, a parent of a child or an adult with personal experience or a family member of an individual with developmental disabilities. These members will have personal or secondary disability experience or have specialized expertise and are chosen for their value in providing sound counsel to the DD-PIT members, stakeholders, and BHDDA/QMP. Core Members must have current or previous experience with and the promotion of best practices.
 - a. The Core membership shall be limited to 12 individuals.
 - b. The Core membership may create standing or ad hoc committees as needed such as policy review, policy guidance, and outreach resources, etc.
 - c. Core members will freely give advice and share their experience and wisdom to help advance the DD-PIT policy priorities, provide committee/work group leadership, as needed.
 - d. Core members will disseminate, empower, and raise awareness of the various developmental disabilities initiatives, resources, and supports to the attention of others across the state.
 - e. The Core membership will be led by the volunteer Chair and Co-Chair, appointed by the Director of BHDDA/QMP.
2. Affiliate Members may include the following representatives: Developmental Disabilities Provider Associations, Community Mental Health Service Programs, Prepaid Inpatient Health Plans, the Office of Recipient Rights, Behavioral Health Medicaid Providers, community members, advocates, individuals, and families.
 - a. Affiliate membership will be time-limited to assist the Core membership with a specific issue or topic.
 - b. Affiliate members can participate in standing or ad hoc committees.
 - c. Affiliate members will disseminate, empower, and raise awareness of the various developmental disabilities initiatives, resources, and supports to the attention of others across the state.
 - d. An organization is limited to one representative to serve as an Affiliate Member.

- e. The Core membership will approve Affiliate members participation by consensus vote.
- f. Affiliate members can be removed for lack of participation, inconsistent attendance, or advancing services or practices that conflict with the DD-PIT Preamble (Article 1).

IV. Members

All DD-PIT members will meet via conference call, virtual meeting platform, or email communications. Minimally, the DD-PIT Core Members will meet every other month for one hour and more often as needed.

- A. The Chair will inform and engage the members on issues related to developmental disabilities initiatives, priorities, and activities. Each meeting shall include a “Policy Update on the Medicaid funded Developmental Disabilities supports and services”, “Current Issues for the Behavioral Health System”, and may also include progress reports to members on new or current grant initiatives, regional or state collaboration opportunities, and development topics for discussion.
- B. The Chair will facilitate all meetings and shall have the executive responsibility for the performance of DD-PIT identified goals and priorities.

2020-22 Chair and Core Member Partners

The Arc Michigan, DD-PIT Chair

Michigan Department of Health and Human Services, Behavioral Health & Developmental Disabilities Administration (BHDDA), Quality Management & Planning (QMP) Division

Adults and Youth with Intellectual/Developmental Disabilities

Parents or Family Members of Adults and Youth with Intellectual/Developmental Disabilities

Disability Rights Michigan

Michigan Developmental Disabilities Council

Michigan Developmental Disabilities Institute

Pre-Paid Inpatient Health Plan (PIHP) Representative

Community Mental Health Service Provider (CMHSP) Representative